



Gayeshpur Municipality

Advertisement of recruitment for the post of HHWs

Memo no. GM/GL/27/2025

Date:03/01/2025

Applications are invited from the eligible women candidates (married/divorced/widow) who must be a resident of this municipality to fill up the vacancies of the post of Honorary Health Workers(HHWs) as per terms and conditions stated below:-

1. Name of the post: Honorary Health worker (HHW)
2. No of Vacancies: 14(Fourteen)
3. Age : 30-40 years as on 1st day of the calendar year i.e. as on 01.01.2025. In case of SC/ ST / OBC candidates, the lower age limit may be relaxed to 22 years.
4. The candidate must be married / divorced / widow. To establish the marital status of the candidate, the applicant must enclose attested copy of Marriage Certificate/ voter Card / ration Card / Aadhaar card mentioning husband name for married candidate, death certificate of husband for widows and Order of Hon'ble Court for divorce if any for divorcees.
5. Educational Qualification: Minimum Madhyamik Pass or equivalent examination. Candidates having higher qualification are also eligible. However, in case of candidates possessing higher qualification, only marks obtained in Madhyamik or equivalent examination will be considered. For calculation of the marks obtained in the Secondary Examination (or equivalent), the aggregate is to be considered(excluding the marks obtained in the additional paper).
6. Candidates having motivation/ experience rendering social service to work (optional).
7. Terms & conditions:
 - Monthly honorarium of the HHW will be Rs. 5250/- (Rupces Five Thousand Two Hundred Fifty only) per month.
 - The HHW shall be engaged on contractual basis initially for a period of 01(one) year from the date of joining of each HHW and shall be extended further on the basis of satisfactory performance and on obtaining approval for extension from the UD & MA Department.
 - The candidates will have to apply in the prescribed Application Format. Application Format is to be downloaded from the Website of Gayeshpur Municipality (<https://gayeshpurmunicipality.com>).
 - Candidate should enclose self attested copy of Proof of Age (Madhyamik Admit card/Birth Certificate), proof of residence (Aadhaar Card / Voter ID / Ration Card), Mark sheet of Madhyamik or equivalent examination as applicable, proof



- of SC / ST / OBC-A / OBC-B in case of SC / ST / OBC-A / OBC-B candidates, as per certificate issued by the Sub Divisional Officer / DWO, Kolkata.
- Candidate also enclose self attested copy of Marriage Certificate / Voter Card / Ration Card / Aadhaar Card mentioning the husband name for married candidates, Death Certificate of husband for widows and Order of Hon'ble Court order for divorce, if any for divorcees.
 - All applications must be addressed to the Chairman, Board of councilors, Gayeshpur Municipality and also are to be submitted physically at the Municipal Office within working days and within office hours at the designated drop box.
 - The last date for submission of application is **30/01/2025** within 5.00 PM. After that no application will be received or entertained.

8. The selection would be based on –

- Eligible candidates to be called for interview in the **ratio of 1:10** for every vacancy of HHW based on the marks obtained in the Madhyamik or equivalent examination.
- Marks obtained by the candidate in the Madhyamik or equivalent examination (90% weightage).
- Score in the interview (10% weightage)
- Final merit list should be prepared based on marks obtained by the candidate in the Madhyamik or equivalent examination and score secured in the interview taken together.

9. All Original documents to be verified before appearance at interview, if application form is accepted.

10. No TA/ DA will be allowed to attend the interview.

Chakrabarty 6.01.2025
Finance Officer
Gayeshpur Municipality
P.O. Kalaganj, Dist. Medinipur



Application Form
Application No.
(For Office Use Only)

PASTE (Do not Pin or Staple here). Paste recent pass port size colour photograph of size 3.5 cm X 3.5 cm. The Colour photograph should not be more than 3 months old.
Please put your signature across the photograph.

To,
The Chairman
Board of Councillors,
Gayeshpur Municipality,
P.O. - Kataganj, Dist.- Nadia
Pin, - 741250

PLEASE FILL UP THE APPLICATION IN CAPITAL LETTER IN (Except Signature)

Advertisement No. Memo No: GM/GL/27/2025

Date: 03.01.2025

Application for the post of Honorary Health Worker (HHW)

1. Name (In Capital Letter):

FIRST NAME:

MIDDLE NAME:

SURNAME:

2. Father's / Husband's Name (In Capital Letter):

3) DATE OF BIRTH (DD/MM/YYYY):

4) Age as on 01.01.2025 Years Months

5) Marital Status (Tick in appropriate box): Married Divorced Widow

6) Nationality:

7) Address:

7.1. PERMANENT ADDRESS (In Capital Letter):

P.O:

Town / City:

Municipality: Ward No:

District:

State:

PIN code:



12) Language Known: (PLEASE TICK ✓)

Sl. No.	Language	WRITING	READING	SPEAKING

13) Check List of documents: (PLEASE TICK ✓ IN THE BOX)

Sl. No.	Documents	Y/N	No. of documents enclosed (Photocopies)
1.	Proof of age (Madhyamik, Admit card/ Birth certificate)		
2.	Proof of Academic Qualification (Madhyamik mandatory)		
3.	Proof of residence (Aadhaar Card/Voter Card/Ration Card)		
4.	Caste Certificate (Applicable for SC/ST/OBC)		
5.	Others i) For married candidate - Marriage Certificate / Voter Card / Ration Card / Aadhaar Card mentioning the husband name ii) For widow candidate - Death Certificate of husband iii) For divorced candidate - Court order for divorced, if any		

Declaration:

I hereby declare that I have carefully read the conditions of eligibility mentioned in the advertisement. These conditions are acceptable to me and I fulfill these conditions. The details mentioned in the Application are true and I shall furnish the necessary documents in original whenever required.

If any information/ details found to be incorrect / false at any stage of the selection process or if any fact found to have been concealed by me or detected even after the appointment, my engagement likely to be terminated.

Date:

Place:

Full Signature of the Candidate